

Town of Pleasant Garden
Recreation Board
August 26, 2008, 7:00pm
Kirkman Municipal Building
4920 Alliance Church Road

Minutes
Regular Meeting

Attendance:

Chairman Steve Brandt
John Furlough
Beth Moore

Also in Attendance

Board Liaison Bob Wyrick
Sandy Carmany, Town Administrator/Clerk
Linda Baker, Assistant Clerk

Audience

Mayor Anne Hice
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Call to Order

Chairman Steve Brandt called the meeting to order at 7:00pm.

Chairman Brandt gave the invocation.

Chairman Brandt led the Pledge of Allegiance.

Roll Call

Assistant Clerk Baker called the roll. Two members were in attendance; a quorum was present.

Approval of Agenda

Moved by Chairman Brandt to approve the agenda with one revision adding discussion of Veterans Day, seconded by John Furlough. APPROVED, 2-0.

Approval of Minutes

MOVED by Chairman Brandt to approve the minutes of the July 22, 2008 regular meeting, seconded by John Furlough. APPROVED, 2-0.

Oath of Office

Town Administrator/Clerk Sandy Carmany administered the Oath of Office to new Recreation Board member, Beth Moore. Chairman Brandt congratulated Ms. Moore on her appointment.

Unfinished Business

A. *Soccer-Idol Field*

Mr. Furlough was concerned about the insurance coverage for Idol Field and pointed out in the shared use agreement that the town is responsible even when the fields are not in use. Councilman Wyrick's understanding from Guilford County is that the Town is only responsible when the Town is using the field. Mr. Furlough suggested that corrections be made to the agreement. Chairman Brandt would recommend to Council that Town Attorney Don Vaughan review the items concerned and to see if Council wanted to approve the additional funds required for insurance. Chairman Brandt also recommended that the soccer program use the Town facilities field first and use the Idol field only on an "as needed" basis. This is a financial decision as well as an insurance matter that needs Council approval. Mr. Furlough brought up the matter of maintaining the fields for both seasons due to the work that would have to be done prior to each season beginning.

MOVED by Chairman Brandt that pending Council approval of financial and insurance issues that Idol Field be used on an as needed basis, seconded by Mr. Furlough. APPROVED, 3-0.

Mr. Furlough suggested that Town Attorney Vaughan go over the agreement and the issues that are in question be amended.

B. *July 4th Celebration-Amended Budget request*

Chairman Brandt reported that the Town Council amended the budget so that sufficient funding would be available for the Independence Day celebration to be held the last Saturday of June, 2009.

New Business

A. *Pet Day (October 11, 2008)*

Jan Cox offered to help with Pet Day and Assistant Clerk Baker will contact her to set up a meeting to discuss details of Pet Day.

MOVED by Chairman Brandt to formally appoint Jan Cox as chair of the Pet Day under the guidance of the Recreation Board. Assistant Baker will contact Mrs. Cox to set up a meeting to discuss details, seconded by Mr. Furlough. APPROVED, 3-0.

B. *Fall Adopt-A-Highway Clean Up (September 22, 2008)*

The state provided packets regarding the Adopt-A-Highway program. Chairman Brandt read an email from the insurance underwriter stating unless the town was negligent, volunteers are not covered during Town activities. Chairman Brandt is not against the cleanup program but concerned about volunteers getting hurt during the cleanup process.

Mr. Furlough was in favor of staying with the Adopt-A-Highway program. Mayor Anne Hice suggested showing safety DVD; go over the safety precautions with volunteers before any clean up begins. Ms. Moore suggested linking the Adopt-A-Highway website to ours so that citizens could watch the video from home. Councilman Wyrick wanted to make it clear that all volunteers participating in the Adopt-A-Highway program will be doing this at their own risk and must sign a liability waiver before doing so according to the guidelines from the DOT and Adopt-A-Highway. It was decided by consensus to hold Litter Sweep on Saturday October 4 beginning at 7:30am. A press release will be sent to the media.

C. *Revised October meeting date (October 16, 2008)*

The October meeting date must be changed due to Early Voting to be held at Town Hall.

MOVED by Chairman Brandt to hold Recreation Board meeting on October 16 at 7:00 p.m. instead of October 21 due to early voting, seconded by Ms. Moore. APPROVED, 3-0.

D. *Farmers Market- yard sale items*

Discussion on the yard sale items was deferred until a later time.

Farmers Market was closed the previous Saturday due to the human waste found on the picnic tables for three weekends. Steps are being taken to enhance security around the picnic shelter area with discussion of motion lights being installed.

The health department suggested closing the Farmers Market due to potential health risk. There was discussion about whether to keep the Market open or close it for the year and what would need to be done to keep people safe. Town Administrator/Clerk Carmany spoke with Ryan Ezell at MIT regarding the town's liability coverage in regards to the picnic tables at the Farmers Market. He advised either not to use the contaminated tables at all, or disinfect the tables before using again and require all vendors to use some type of table cover and document action taken. Assistant Clerk Baker was instructed to check with the vendors to see if they were still interested in participating. If there is sufficient interest, Chairman Brandt will clean the tables and Administrator/Clerk Carmany will purchase plastic to cover the tables. Assistant Clerk Baker will inform Chairman Brandt and the Town Council after making phone calls to vendors and proceed accordingly.

E. *Veterans Day-*

The Veterans Day event is usually held at Pleasant Garden Elementary the Sunday prior to Veterans Day. This year it would be held on November 9. The board discussed who should chair the event, speakers for the event and preparation details. Mayor Hice reminded Chairman Brandt that we needed a shared use agreement from the school for that day. Chairman Brandt will contact the principal of school regarding shared use agreement. Mr. Furlough will contact ROTC and the school regarding the choir for participation.

Public Comment

Mayor Hice welcomed everyone to attend the Thursday night "Well, Where's the Water?" meeting.

Staff Comment

Town Administrator/Clerk Carmany stated that she had provided a financial summary report for the Recreation Board. Assistant Clerk Baker expressed the need for Soccer Team Rosters as well as Line Judge and Referee information as soon as possible.

Board Comment

Chairman Brandt commented that it appeared that communication between the Soccer Board and the staff had improved. Ms. Moore commented that she is glad to be on board and Chairman Brandt expressed his thanks to Ms. Moore for volunteering her time.

Adjournment

MOVED by Chairman Brandt to adjourn the meeting, seconded by Mr. Furlough. APPROVED, 3-0.

The meeting was adjourned at 8:22 pm.

Assistant Clerk

Date

Chair