

**BASIC INFORMATION REGARDING
ADDITION OF SUBDIVISION STREETS
TO THE STATE MAINTENANCE SYSTEM**

1. The streets must be constructed to the Minimum Construction Standards as defined by the Division of Highways and be in an acceptable state of maintenance at the time of addition. Any deficiencies found during the addition inspection, must be corrected at the expense of the property owners or the developer.
2. A proper dedication of public right-of-way at least 50 feet in width, must be provided for the full length of the roadway at no cost to the Division of Highways. This right-of-way must be clear of all encumbrances. This is normally accomplished by recordation of the Subdivision Plat by the developer.
3. Each street must serve a minimum of four occupied homes or two homes per one tenth of a mile. Each home must have direct access to the street being petitioned. Each street must be accessible from a street that is currently on the State Maintenance System or one that qualifies to be added.
4. All pipe culverts and storm sewers must be free of all silt and debris and shall be correctly installed and properly functioning to drain the roadway. Single-wall corrugated plastic pipe is not acceptable for use within the right of way. Double-wall corrugated plastic pipe must be installed with 18 inches of cover to be accepted.
5. The shoulders, ditches and backslopes of the streets must have an acceptable permanent vegetative cover and any necessary permanent erosion control measures must be in place and properly functioning.
6. For a street to be added to the State Maintenance System, rigid mailbox stands constructed of brick, block or masonry materials, etc. are not allowed within the right-of-way. All mailbox supports must be of a break-away type, such as a 4 by 4 inch wooden or smaller diameter metal post. The nearest part of the mailbox must be at least 18 inches from the edge of the travelway.
7. Masonry headwalls constructed at each end of the driveway pipe must not exceed 12 inches above the top surface of the driveway and may not extend closer than 6 feet to the edge of the pavement of the street.
8. No plantings will be allowed on the shoulder within 6 feet of the edge of pavement. Plantings allowed outside the 6 feet wide shoulder, within the right-of-way, must be no taller than 18 inches at maturity.
9. Lighting, irrigation systems, and other such items are allowed in the right-of-way by approved encroachment agreement only.

AN ADDITION PETITION MAY BE OBTAINED FROM:

NCDOT Division 7
1584 Yanceyville Street
P.O. Box 14996
Greensboro, NC 27415-4996
Telephone: 336-334-3192

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